Texas Wesleyan University Applicant Reference Checklist

Name of Applicant:	
Position:	
Current or Last Employer: Name of Contact: Applicant's Job Title: Employed: from to Rehire? Yes No Employer verified employment only. Employer verified employment only. 1. Attendance: 2. Quality of Work:	Telephone:Contact Date:
 Quantity of Work: Job Knowledge or Experience: Cooperation/Service: Dependability: Comments:	Excellent Good Fair Poor
Name of Contact:	Contact Date:
1. Attendance: 2. Quality of Work: 3. Quantity of Work: 4. Job Knowledge or Experience: 5. Cooperation/Service: 6. Dependability: Comments:	Excellent Good Fair Poor

Applicant Reference Checklist

	Previous Employer:	
Name	e of Contact:	Telephone:
Appl	icant's Job Title:	Contact Date:
	loyed: fromto	
Rehi	re? Yes No	
E ₁	mployer verified employment only.	
1. 2. 3. 4. 5. 6.	Attendance: Quality of Work: Quantity of Work: Job Knowledge or Experience: Cooperation/Service: Dependability: Comments:	Excellent Good Fair Poor
Name Appl Empl Rehin	Previous Employer: e of Contact: icant's Job Title: loyed: from to re? Yes No market mployer verified employment only.	Telephone:Contact Date:Salary:
1. 2. 3. 4. 5. 6.	Attendance: Quality of Work: Quantity of Work: Job Knowledge or Experience: Cooperation/Service: Dependability: Comments:	Excellent Good Fair Poor
	References checked by:	Date: