Adding External Files

Some examples could be PowerPoints, diagrams, etc.
1. Enter the content area where you would like to add an external file.
2. Choose Build Content
3. Choose File
4. Name the file (Something that will mean something to your students)
5. Click the browse your computer
6. Choose the file
7. Choose open
8. If you want, the text of this file to be a different color other than black choose the Color of Name.
9. Choose Submit.