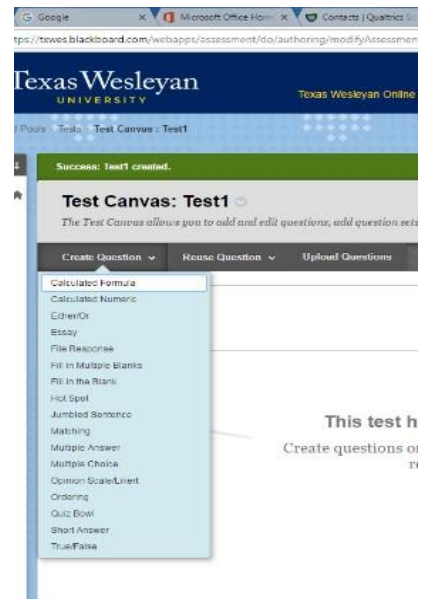# Creating Assessment Questions

Create Question

1. Click on Create question and choose one of the options available.
2. Fill in the required files marked by an *.

Note: The computer will grade set answers, other questions like essay and fil l in the blank will allow you to grade them and give a score.

You can continue to build your test adding as many   questions as you like.

When your questions are   built you will see this screen.

Once you have completed all your questions choose ok and submit.

This will take you to the Test options window. If you are not at this window, click on the chevron to the right of your assessment and choose test options.

Due Date – allows you to control when and if the test is available. If the students take it late your gradebook will give you a message saying this test was taken after the date.

Show results – you can choose when and if you want students to see correct answers.

When you have finished the form click submit and your test is ready.

To view you test .

Click on the test name.

Begin test and you can take the test to verify it is working as planned.