

Creating Assessment Questions

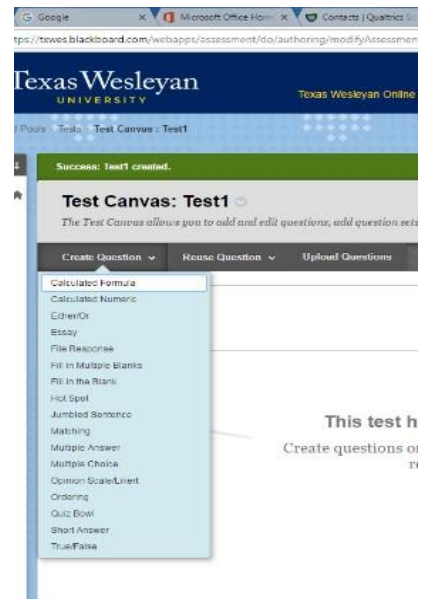
Create Question

1. Click on Create question and choose one of the options available.
2. Fill in the required files marked by an *.

Note: The computer will grade set answers, other questions like essay and fill in the blank will allow you to grade them and give a score.

You can continue to build your test adding as many questions as you like.

When your questions are built you will see this screen.



A screenshot of the Blackboard assessment interface. The top navigation bar includes "Texas Wesleyan UNIVERSITY", "Texas Wesleyan Online", "Students", "Faculty", "Courses", "Organizations", and "System Admin". The main content area is titled "Test Canvas: Test1" and includes a description, instructions, and a table for question details. A yellow callout box points to the "Total Points" field, which is set to 10, and says "Allows you to update point value for all questions". Below the table, there's a "Success: Question created." message and a question being edited. The question is a multiple-choice question: "The ___ operator is written as ...". The answer options are "or", "and", and "not". A yellow callout box points to the "Points" field for this question, which is set to 10, and says "Allows you to update point value for individual questions".

Once you have completed all your questions choose ok and submit.

This will take you to the Test options window. If you are not at this window, click on the chevron to the right of your assessment and choose test options.

The screenshot shows the Blackboard 'Test Options' configuration page. The browser address bar indicates the URL: <https://txwes.blackboard.com/webapps/assessment/do/content/addAssessment>. The page includes a sidebar with navigation options like 'Grade Center', 'Users and Groups', and 'Quick Unenroll'. The main content area contains several sections with callouts:

- Force Completion:** A checkbox labeled 'Force Completion' with the description 'Once started, this test must be completed in one sitting.' A callout box states: 'Student must complete test when started'.
- Set Timer:** A checkbox labeled 'Set Timer' with the description 'Set expected completion time. Selecting this option also records completion time for this test. Students will see the timer option before they begin the test.' Below it, there is a '60 Minutes' input field and an 'Auto-Submit' section with radio buttons for 'OFF' and 'ON'. A callout box states: 'Limit time length for test'.
- Display After/Until:** Two date and time pickers. The first is 'Display After' (01/26/2017, 03:45 PM) and the second is 'Display Until' (01/26/2017, 03:46 PM). A callout box states: 'Only make the test available during your class a certain week etc.'.
- Password:** A checkbox labeled 'Password' with a text input field and the description 'Require a password to access this test.' A callout box states: 'Students must have a password to access test. I use this even when they are taking the test in the class to prevent students from taking the test somewhere else during my class time.'
- TEST AVAILABILITY EXCEPTIONS:** A section with instructions: 'Click **Add User or Group** to search for course users and groups to add to the exception list...'. A button labeled 'Add User or Group' is visible.
- DUE DATE:** A section with instructions: 'Set the date the assessment is due. Optionally, do not allow students to take a test once the due date has passed.'

Due Date – allows you to control when and if the test is available. If the students take it late your gradebook will give you a message saying this test was taken after the date.

Show results – you can choose when and if you want students to see correct answers.

When you have finished the form click submit and your test is ready.

To view you test .

The screenshot shows a web browser window displaying a Blackboard course page. The browser's address bar shows the URL: `lege.edu/webapps/blackboard/content/listContentEditable.jsp?content_id=_1102305_1&course_id=_34154674_1&mode=reset`. The page header includes the user name 'Gwendolyn Williams' and navigation links for 'Hill College Blackboard', 'Courses', and 'My Career'. Below the header, there is a navigation bar with 'Build Content', 'Assessments', 'Tools', and 'Partner Content'. The main content area is titled 'Quizzes and Tests' and lists several tests:

- Chapter 1 and 2 Test**: Availability: Item is no longer available. It was last available on Sep 18, 2016 11:59 PM. The Test is 25 questions. 20 multiple choice and 5 short answers. You may use your book but you only have 60 minutes to complete the test. The test will automatically submit when the 60 minutes have expired. You will only be allowed to take the test one time.
- Chapter 3 and 4 Test**: Availability: Item is no longer available. It was last available on Oct 16, 2016 11:59 PM. The Test has 27 questions. 20 multiple choice and 7 short answers. You may use your book but you only have 60 minutes to complete the test. The test will automatically submit when the 60 minutes have expired. You will only be allowed to take the test one time.
- Chapter 5 & 6 Test**: Availability: Item is no longer available. It was last available on Nov 29, 2016 11:59 PM. You will have 60 minutes to complete the test. You may use your book if needed.
- Chapter 7 and 8 Test**: Availability: Item is no longer available. It was last available on Dec 4, 2016 11:59 PM. You will have 90 minutes to complete the test.
- Final Exam**: Availability: Item is no longer available. It was last available on Dec 7, 2016 11:59 PM. You will have 90 minutes to complete the test.

A blue arrow points from the text 'Click on the test name.' to the 'Chapter 5 & 6 Test' entry. The footer of the page shows a URL: `oard/content/launchLink.jsp?course_id=_34154674_1&tool_id=_117_1&tool_type=TOOL&mode=cpview&mode=reset`.

Click on the test name.

Begin test and you can take the test to verify it is working as planned.