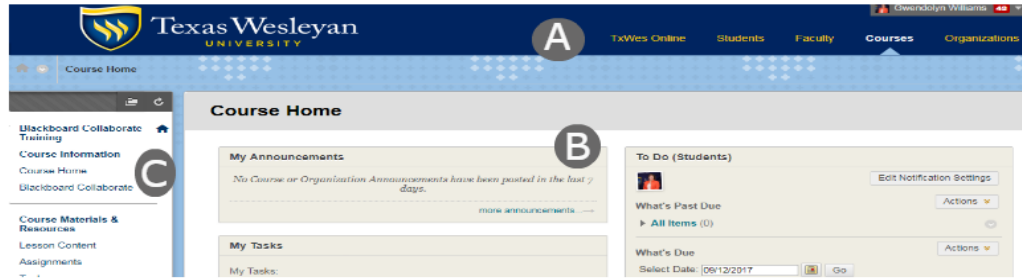


Login Details

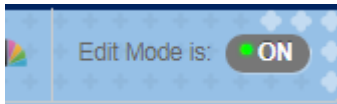
1. <https://txwes.blackboard.com/>
2. TXWes credentials are used to login into blackboard

The Course Environment



- A. Page header: includes the TXWes Online, Students, and Faculty Courses, Organizations tabs.
- B. Content frame: Displays the selected tool or Content Area. By default, when you enter a course, the Home Page appears. The first page you see is chosen by the instructor and is called the course entry point
- C. Course Menu: The access point for all course content. Instructors decide which links are available here.

Edit Mode

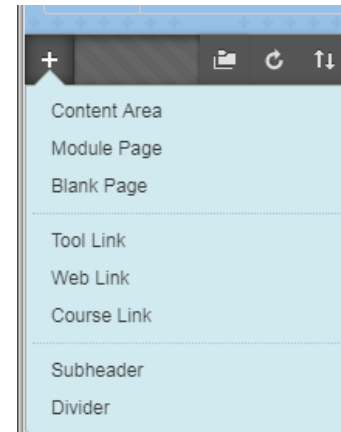


Click **Edit Mode** to change from ON to **OFF**.

When Edit Mode is

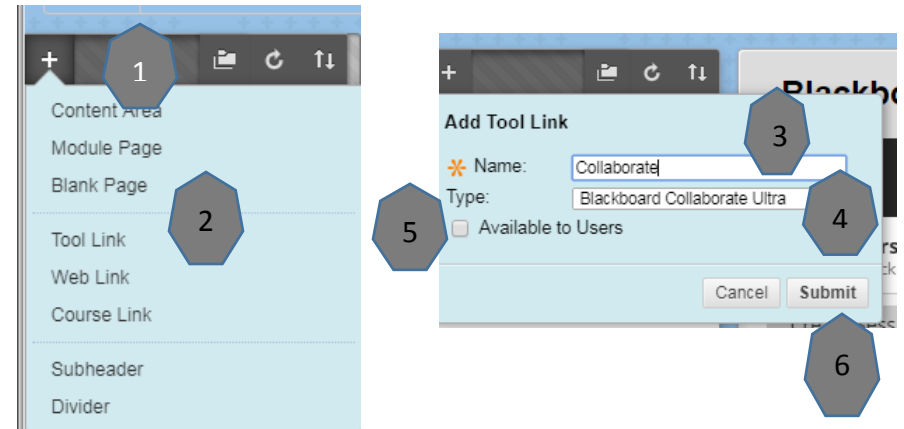
- **ON** - all instructor functions are available.
- **OFF** - you see what students see.

Adding a Content Area to the Course Menu



1. In **Edit Mode**, point to the plus sign above the Course Menu. The **Add Menu** Item drop-down list appears.
2. Select **Content Area**.
3. Type a **Name** for the Content Area.
4. Select the Available to Users check box.
5. Click **Submit**

Adding a Tool Link to the Course Menu



1. In **Edit Mode**, point to the plus sign above the Course Menu. The **Add Menu** Item drop-down list appears.
2. Select **Tool Link**.
3. Type a **Name** for the link.
4. In the **Type** drop-down list, select the tool to add.
5. Select the **Available to Users** check box.
6. Click **Submit**.